

# THE TILIAN PARTNERSHIP

## JOB DESCRIPTION

**POST: TEACHER**

**RESPONSIBLE TO: HEADTEACHER**

**PAY RANGE: MAIN PAY RANGE**

### 1. JOB PURPOSE:

1.1 To assist and support the Head to deliver and sustain educational excellence.

### 2. JOB ROLE

2.1 Inspire the trust and confidence of pupils and classroom support staff.

2.2 Actively engage with staff colleagues to share best practice and build team commitment across the school and the wider federation / partnership.

2.3 Work with the Headteacher / Senior Teacher to improve the quality of pupils' learning and outcomes.

2.6 Engage positively with the school's Performance Management process to advance pupil learning and enhance professional practice in line with the school's aspirations and priorities.

2.8 Carry out all professional duties of a teacher in accordance with DfE Teachers' Standards.

2.9 Actively engage with the development of the Teaching School.

2.10 Help promote the wider aspirations of the partnership.

### 3. SPECIFIC DUTIES AND RESPONSIBILITIES

#### 3.1 PLANNING, TEACHING AND CLASS MANAGEMENT

- a) Identify clear teaching objectives and specify how they will be taught and assessed;
- b) Set tasks which challenge pupils of all abilities and ensure high levels of interest;
- c) Set and clearly communicate appropriate and demanding expectations;
- d) Set clear targets, building on prior individual pupil attainment;

- e) Identify SEN or very able pupils and take appropriate and work with the SENCO and Headteacher to put in place appropriate action to maximise learning and whole child development;
- f) Provide clear structures for lessons maintaining pace, motivation and challenge;
- g) Make effective use of assessment and ensure coverage of programmes of study;
- h) Maintain discipline in accordance with the school's procedures and with particular regard to attendance, punctuality, behaviour, standards of work and homework;
- i) Use a variety of teaching methods to match approach to content, structure information, present a set of key ideas and use appropriate vocabulary;
- j) Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions;
- k) Select appropriate learning resources and develop study skills through library, ICT and other resource;
- l) Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- m) Evaluate own teaching critically to improve effectiveness;
- n) Ensure the effective and efficient deployment of classroom support staff, taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
- o) Encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively;
- p) Use a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning.

### **3.2 MONITORING, ASSESSMENT, RECORDING, REPORTING**

- a) Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- b) Mark and monitor pupils' work and set targets for progress;
- c) Assess and record pupils' progress regularly and systematically and keep records to
- d) check work is understood and completed, monitor strengths and weaknesses to inform planning and recognise the level at which individual pupils are achieving;
- e) Undertake assessment of pupils as required by the DfE, other external examination bodies, LA and school procedures;
- f) Prepare and present informative reports to parents in accordance with published deadlines.

### **3.3 SAFEGUARDING**

- a) The Tilian Partnership of Schools is committed to safeguarding and promoting the welfare of children and young persons at all times. The Teacher, under the guidance of the Headteacher / Senior Teacher, will be responsible for promoting and safeguarding the welfare of all children on the school site, or with whom he/she comes into contact, in accordance with the schools' Safeguarding policies. The post holder is required to obtain a satisfactory Enhanced Disclosure from the Disclosure and Barring Service (DBS).

### **4. GENERAL**

- 4.1 Actively contribute to and promote the overall ethos / work aims of the School and the wider partnership / federation.
- 4.2 Participate in training and other learning activities and performance development as required.
- 4.3 Maintain consistent high standards of professional conduct, tact and diplomacy at all times in dealings with parents / staff colleagues and all visitors to the school.
- 4.4 Maintain absolute confidentiality and exercise discretion with regard to staff / pupil information and the school's business at all times.
- 4.5 Act as an ambassador for the school within the local community and beyond, ensuring that the ethos of the school is promoted and supported at all times.
- 4.6 Undertake any other reasonable tasks and responsibilities as requested by the Principal, Headteacher and/or Senior Teacher which fall within the scope of the post.
- 4.7 Be an ambassador for the school
- 4.8 Be an ambassador for the partnership
- 4.9 It is responsibility of all staff to be proactive in communication: communicating issues to their line manager; ensuring that staff e-mails are checked regularly and ensuring calendars are checked regularly for updates.